



Meeting Memo

Fourth Executive Committee Meeting

Date: August 12, 2010 (Thursday)

Venue: 'Winrock International'

Participants

1. Mr. Rajiv Pradhan – IDE Bangladesh and Chair 2010
2. Mr. ASM Shahidul Haque – Winrock International
3. Mr. Mohasin Kabir – Katalyst
4. Mr. BAM Hasan – Attorney at Law
5. Tahsin Akbar – Coordinator MDF

Regrets

1. Mr. Asif Ahmed – CARE Bangladesh
2. Mr. Abdur Rob – Practical Action

Mr. Rajiv Pradhan welcomed everyone and following discussion were held and decisions taken.

| <i>Discussion</i> | <i>Decision</i> |
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| <p><i>Review of last meeting's decision</i></p> <p>Review of the last EC meeting's decision was given.</p> <ul style="list-style-type: none">• The field trip is needed to be more attractive for the members. This field trip can also included visiting other places than development sites. More participation is required. Steps needs to be taken on the expectations of the | <ul style="list-style-type: none">• Coordinator will ask members for comments on which area/ project to be visited. Based on that the field trip will be planned. Also southern Bangladesh to be included in the field trip planning.• EGM will be called after the registration |

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| <p>members from the field trip. Projects of other member organizations to be visited.</p> <ul style="list-style-type: none"> • The EGM was postponed. Two proposals were received from the attorney's • Practical Action and CARE are working on the selection criteria for SEEP scholarship. | <p>has been finalized.</p> |
| <p><i>Discussion on the business plan & Upcoming events</i></p> <ul style="list-style-type: none"> • The GDE on Business development through electricity was a successful one. The organizers may do a next event on the topic. • The preparatory meeting environmental seminar was held in July. Three organizations are going to participate. • The thematic working groups are working well. LED members are working on the pilot project and WWGI will have the next meeting on September 22 on PPP. The WWGI leader asked for provision for the honorarium for the guest speaker. • MaFI LLG has been performing quite well. • Members requested for development of | <ul style="list-style-type: none"> • Honorarium can be given by the organizing members. No central fund by MDF is available. • Members will be requested to propose topics for MaFI LLG. MaFI will finally decide which group can be undertaken. • SEEP may give 1 full or 2 50% scholarships. This will be confirmed later (2nd week of August). • A one-day workshop can be conducted by the MDF for developing the business plan. Further decision will be taken in next EC meeting. |

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| <p>business plan based on member's organizational mandate.</p> | |
| <p>Registration of MDF</p> <ul style="list-style-type: none"> • Registration options were to register MDF either under trust act or under society's act. • Trustees will have to contribute an amount for the trust. After the registration, MoU will be developed in such a way that trustees will have no involvement. • Registration will take over 2 months especially because of NSI clearance. | <ul style="list-style-type: none"> • MDF will be registered under trust act as it offers very minimum coordination and commitment. • MoU will be modified based on the requirement. Trustees financial involvement will be minimal (BDT 20000). EC to be empowered for the decision making and present EC members will serve as the trustees. In future, EC will be elected for two years. |
| <p>Any other issues</p> <ul style="list-style-type: none"> • Next EC meeting will be held in October 10, 2010 at CARE • A newsletter will be developed. This will be a bi-monthly issue. | |