

TERMS OF REFERENCE

For

Feasibility Study for Enterprise Development to Produce and Promote Efficient and Environmentally Friendly Products at Cox’s Bazar

<p>Introduction</p>	<p>Christian Aid (CA) has been working in Bangladesh since 1972. We are known for its work on climate change, disaster risk management, gender equality and human rights issues. Our programme team have significant expertise and experience of working with government and civil society organisations. The programme promotes access to just and equitable resources and supports the creation of resilient and thriving livelihoods for marginalised people and communities. The programme believes in downward accountability and, alongside its partners, is committed to making government and public institutions more accountable to communities for the services they provide. Currently CA works with 18 partners across 25 of the most vulnerable districts of Bangladesh including the southern coastal region, north-west, central floods and wetland areas. Long standing relationships with local organisations are based on mutual learning and experience</p>
<p>Background</p>	<p>Since violence broke out in Myanmar’s northern Rakhine state last month, an estimated of 600,000 people have crossed the border into Bangladesh as resulting in an increasingly chaotic and unpredictable condition.</p> <p>CA has scaled it operations in Cox’s and set up a full scale operational team and partnership with 4 local partners in addition to direct operations in site management, WASH, Shelter and NFI distribution. CA is providing life-saving assistance to over 70,000 Rohingya people in the new spontaneous settlements of Jamtoli, Thangkhali and Balukhali camps. CA is also currently the Focal Point for site management for Jamtoli for coordination with sectors, government and other stakeholders.</p> <p>The Rohingya crisis is severely affecting forest and environment in Cox’s Bazar. This huge number of Rohingya is almost burning 50,000kg of firewood for cooking every day (citation). They are mainly relying on the forest around the area of their camps. As a result, the forests are being destroyed every day. Burning firewood desperately by the Rohingya people of Ukhiya, Teknaf and Naikhangchhari will destroy the ecosystem of the Cox’s Bazar deeply. The local residents and environmentalists’ leaders expressed deep concern in this desperate deforestation which has made the green area grey and fad and asked the government and other agencies to ensure everything before environmental disasters. In order to solve the problem and suggest ways forward for energy crisis, Christian Aid is commissioning a study on looking at the possible emergency solutions. CA is looking for a Consultant who will take up the study and propose feasible and practical solutions.</p>
<p>Responsibility of the Consultant</p>	<p>The responsibilities of the consultant are given below:</p> <ul style="list-style-type: none"> • Identify energy gap affecting the Rohingyas and the host community • Identify the constraints related to cooking system in Rohingya camps and surrounding areas. • Identify existing enterprises promoting eco-friendly cooking systems. • A business model with a work plan to setup an enterprise for eco-friendly cooking system. • Identify any other opportunities for improvement in upcoming days. • A short advice on other potential work on inclusive market development

Deliverables	<p>The Consultant shall produce a comprehensive, clear, and detailed report with a business plan.</p> <p>Specific key deliverables will be:</p> <ul style="list-style-type: none"> • A report on details findings and recommendation. • A business plan for alternative eco-friendly cooking system • Post field visit briefing to Rohingya Response Team at Cox’s Bazar and/or Dhaka.
Duration	The consultant should propose a work plan for this assignment.
Financial Arrangement	<ul style="list-style-type: none"> • First instalment 50% after signing of the agreement and rest after acceptance of all deliverables. • The contract money will be provided through account payee cheque • VAT and Tax will be deducted as per the Government policy
Skill and Experience of the consultant:	<ul style="list-style-type: none"> • Significant experience in building public/private partnerships, preferably in the energy sector. • Demonstrated experience in conducting business, investment analyses, and capital budgeting and sufficient evidence on how the results were used to develop potentially viable business ideas and subsequently tangible businesses. • Proven experience in building the capacity of partner institutions, manage knowledge, measure progress and plan and innovate within the energy sector. • Ability to work with sensitive information and maintain confidentiality • Should be well oriented about humanitarian response programmes
Confidentiality	The consultant will not, either during the term of this agreement or thereafter, except in the proper course of his duties, disclose any information concerning of any affairs of the survey, which may come to his knowledge during the course of time. This restriction shall continue to apply after the termination of his agreement without limit in point of time but shall cease to apply to importation or knowledge, which may come to the public domain otherwise then as a result of disclosure by the Consultant.
Copyright	All documentation related to the Assignment (whether or not in the course of the evaluator’s duties) shall remain the sole and exclusive property of CA
Disclaimer	CA reserves the right to accept or reject any or all proposals without assigning any reason.
Supporting Documents to be submitted	<ol style="list-style-type: none"> Maximum 2-page CV of Individual Consultant highlighting related assignments completed with client name and contract details Other Team members’ one-page CV highlighting related assignment completed TIN Certificate (PDF soft version) Documents in favor of the relevant previous studies.
Submission	Interested individual/ organization are requested to submit a technical proposal & a financial proposal separately as soft copy (PDF version) addressing Program Manager- Private Sector Engagement and Inclusive Market Development, Christian Aid, to dhakarecruitment@christian-aid.org with cc to ihaque@christian-aid.org by 22 January, 2018 before 17:00 hours of Bangladesh time. Technical proposal should include CV of the consultant(s) including experience in handling similar assignments, a work-plan, methodology, Certificate, TIN and VAT registration. Please be aware that incomplete or partial submission will be rejected without any review.